

Privacy Policy

Last Updated: November 2022

Overview

WM Symposia, Inc. is committed to respecting and protecting your privacy and want you to understand how we may collect information about you through our website: wmsym.org and how that information may be used, maintained and, in some cases, shared. This privacy policy sets forth the privacy practices and policies governing the Website as well as our Mobile Application.

BY USING OR ACCESSING THE WEBSITE OR BY PROVIDING PERSONAL INFORMATION TO US ON OR THROUGH THE WEBSITE, YOU CONSENT TO THE COLLECTION, USE AND DISCLOSURE OF THAT INFORMATION IN ACCORDANCE WITH THIS PRIVACY POLICY AND APPLICABLE LAW.

Please read our Privacy Policy to understand:

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Information WM Symposia Collects

The following describes the types of information personal and other that we may collect about you, and how we use and maintain that information:

Information You Provide to Us

WMS may collect and store information you supply us while using our services. This may include information that can be used to contact or identify you such as, your name, email address, physical address, phone number, IP address and background information. We may use any information that you provide for our general purposes and may share it with third parties as described in this Privacy Policy.

If you provide us with a telephone number, address or an email address, you expressly agree that we, or our authorized agents, can use that information to contact you about WMS and its associated activities.

We may keep any information that you provide to us indefinitely.

Site Use Information

Our web servers may collect the IP address of visitors to our Website. We may use this information to measure the use of our Website, including number of visits, average time spent on the Website, pages viewed, etc. to improve the content we offer. We may share with third parties this information or other data on an aggregated basis without the use of any information that personally identifies you.

Financial Transactions

When you engage in any financial transaction through our Website, you may be asked to provide your financial information, such as your credit card and billing address. WMS does not record or store this information when provided online. This information is processed entirely by a third-party (currently Authorize.net) who is responsible for the security of this information.

Training Records

As part of your registration for the conference, and any associated workshops or other learning events with WMS, your information is captured in the Credits Management module on the WMS platform that allows you to attain certificate of attendance and requisite professional development hours (PDH) or continuing education units (CEU). These training records are saved for at least seven (7) years. Training records will include, PDH or CEU certificates and hours earned for each learning event, and for accredited learning sessions delivered by WMS, your training record will indicate successful and unsuccessful learning assessments completed by you for each event. You are granted access to these training records through your individual profile and therefore can download the records at anytime as needed for professional certification needs. WMS does not make a practice of releasing your information to third party professional certifying bodies. In extenuating circumstances where this may be necessary, WMS personnel will never release your training records or information to any third party without your written consent.

Opting Out of Communications

If you have subscribed to or are otherwise receiving WMS news or similar information from us by email and no longer want to receive such information in the future, you may opt out of receiving these emails by clicking the "unsubscribe" link at the bottom of those emails you receive. Please allow ample time for us to process your request. If you are having difficulty unsubscribing, please contact us directly at the email or phone number listed below under Contact.

Please note that even if you opt out of receiving emails, you may still receive communications related to your interaction with WMS (such as confirmation of registration or form submission) or otherwise as required by law. Also note that we may need to keep information we have collected about you for record-keeping, research and other purposes.

Disclosing Information to Third Parties

WMS will not share, rent, sell or otherwise disclose any Personal Information that we collect about you through our Website, with exception of the following situations:

- You request or authorize the release of your Personal Information.
- We may use the Personal Information we collect from you to communicate with you about registrations, events, education, other WMS activities and to conduct research and analysis.
- WMS may disclose Personal Information that we collect about you to our third-party contractors and payment processors who perform services for us in connection with the website, to complete or confirm transactions that you conduct with us. We may also disclose Personal

Information to service providers or suppliers if the disclosure will enable that party to perform business, professional or technical support for us.

- WMS may provide your Personal Information to our affiliates and sponsors, in order to provide access to benefits and communicate important information about them. We may also provide such Personal Information to other select third parties approved by WMS offering products or services relevant and useful to you. The use by and/or content of communications from any third party will be pre-approved by WMS.
- WMS may disclose Personal Information about you as part of a merger, acquisition, other sale, transfer of the assets or business of WMS. We do not guarantee that any entity receiving such information in connection with one of these transactions, will comply with all terms of this Privacy Policy.
- We may disclose Personal Information you've provided to comply with the law, applicable regulations, governmental and quasi-governmental requests, court orders, subpoenas, to enforce our Terms of Use or other agreements, to protect our rights, property or safety or the rights, property or safety of our users or others. We reserve the right to release information that we collect to law enforcement or other government officials, as we, in our sole and absolute discretion, deem necessary or appropriate.

WMS may also share aggregated or anonymous information that cannot identify you with third parties. For example, WMS may disclose the number of visitors to our website or the number of people who have downloaded a particular document.

Security

To help protect the privacy of data you transmit through our Website, where Personal Information is requested, we use technology designed to encrypt the information. We use SSL encryption throughout the site where any submission of data is involved. The actual data (i.e. profile) information in the database is not encrypted. In addition, we take steps to protect the user data we collect against unauthorized access. However, you should keep in mind that the Website is run on software, hardware and networks, which may from time to time, require maintenance, experience problems or breaches of security beyond our control.

While WMS takes steps to protect your Personal Information and keep it secure, you also play a role in protecting this information. You must maintain the security of your online transactions by not sharing your passwords or account information with any unauthorized parties.

Please also be aware that despite our best intentions and the guidelines outlined in this Privacy Policy, data transmitted over the Internet through encryption method cannot be guaranteed to as 100% secure. WMS cannot guarantee the security of any information you transmit to us or through our Website, and therefore you use of our Website is at your own risk.

Personnel Involved in Records Security and Privacy

All WMS personnel that are involved in maintaining, using, and updating any of the above-mentioned information and records are provided this policy and best practices are shared to help keep your information secure.

Links to Other Websites

WMS website may contain links to other websites. This Privacy Policy only addresses WMS's use and disclosure of your information collected through our website. WMS does not have access to the information gathered by those websites, nor are we responsible for their content or processing of

personal information or data. Please refer to the privacy policies of those websites for further details on their own data protection policies.

Child Privacy

If you are under the age of 18, please do not use or access the Website. It is not our intent to collect or use Personal Information from anyone under 18 years of age, and we will not knowingly do so. If we are made aware that Personal Information from children under the age of 18, and we are asked to delete this information from our databases, we will promptly do so.

Access from Outside the United States

If you access the Website from outside of the United States, information collected about you will be transferred to servers inside the United States and maintained indefinitely, this may involve the transfer of information out of your country of origin. By allowing us to collect information about you, you consent to such transfer and processing of your data.

Governing Law

By choosing to visit our Website or provide information to us, you agree that any dispute over privacy or the terms contained in this Privacy Policy will be governed by the law of the State of Arizona. You also agree to abide by any limitation on damages contained in our Terms of Use, or other agreement that we have with you.

Changes to this Privacy Policy

We may occasionally amend this Privacy Policy to reflect WMS activities and user feedback and we reserve the right to make changes to this Privacy Policy at any time. Use of your information is subject to the Privacy Policy and Terms of Use in effect at that time. Provisions contained in this Privacy Policy supersede all previous notices or policies regarding our practices with respect to our Website. Please check the "Last Updated" legend at the top of this page to see when this Privacy Policy was last revised. We encourage you to check frequently to see the current Privacy Policy to be informed of how WMS is committed at protecting your information provide you with improved content on our Website in order to enhance your experience.

Contact

If you have any questions or comments regarding our Privacy Policy or our Website, please contact us via email at info@wmarizona.org or by phone at +1 480-557-0263.